

Name	Address	Expiry date of registration

7. The applicant company's directors and secretaries are:-

FULL NAME AND RESIDENTIAL ADDRESS	NATIONALITY	DATE OF APPOINTMENT
Resident Director		
Other Director		
Resident Secretary		
Other Secretaries		

8. The proposed captive insurance business will be managed and controlled on a day to day basis by:

9. The applicant company's registered insurance manager in Samoa is/will be:-

Name	Address	Expiry date of registration

- (a) A draft copy of the applicant company's Memorandum and Articles of Association; and certified copy to be filed upon incorporation.
- (b) The prescribed application fee;
- (c) Curricula vitae of all directors, managers and officers of the applicant company and of persons who will have the day to day control of the applicant company and its insurance business. (These should contain particular emphasis on their experience and qualifications in the insurance profession).
- (d) Evidence showing the financial standing of the applicant company and the ultimate beneficial owner eg:- Annual Reports, Accounts, Balance Sheet,
- (e) Certified copies of passports of all proposed shareholders, directors/secretaries and controllers of the offshore captive insurance company.
- (f) Police reports of all proposed shareholders/controllers, directors or secretaries and those who will have day to day control and management of the captive insurance business.
- (g) Three Independent references for each proposed shareholder, controller, director or officer/manager including at least one from a bank and one from an established insurer or reinsurer or from someone of known good repute involved in the insurance profession, to show that he/she are not only properly qualified but are fit and proper persons to be associated with the operations of an international off-shore insurance company.
- (h) A business plan. The plan should contain as much detail as possible
- (i) A bank statement from a major commercial bank showing funds to be used as paid up capital for the captive insurance company.

NB/ Applicants must realise that as part of the Due Diligence process conducted by the International Companies Office various credit and other checks must be undertaken on proposed shareholders, directors/secretaries and those who will have the day to day control and management of the company. Referees will also be contacted to confirm the validity of references supplied.

The Registrar may, if good and sufficient cause is shown, waive the filing of any of the documents referred to in paragraphs (h) inclusive in section 2.